

**SHAWBURY PARISH COUNCIL  
DRAFT MINUTES OF THE COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON TUESDAY JUNE 11<sup>th</sup>. 2024 at 7.00pm.**

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**Public Session:**

PCSO Oliver Morris from Wem Police was in attendance.

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Before moving on to the Agenda the Chairman invited Councillor B. Lyon, the retiring Chairman to make a statement and for PCSO.Morris to give a give the Police report.

Councillor Lyon said it had been a privilege to serve the Council as Chairman and thanked everyone for their support and help and wished the Council continued success. However, this was the last meeting he would be attending as he was leaving the area and therefore tendering his resignation. There was a unanimous vote of thanks from the Members for all the work he had undertaken for the Council. PCSO Morris stated that he had accompanied P.C Harper in dealing with a number of issues in the Parish that had been raised by the Council and local residents. These included taking action regarding the inconsiderate parking by drivers dropping off or collecting children at the school; responding to concerns about anti-social behaviour in and around the Brickyard area and scanning areas of the Moat and Glebe for possible drug activity. They would continue to monitor these areas but needed to contact the owners of the Brickyard to discuss the safety of the site.

The Police also needed to contact the owner of the empty White House in Church Street to discuss unwanted activity that been taking place there.

The Chairman promised that every effort would be made to identify the owners of the properties and thanked him and his colleagues for their continued support.

The meeting then continued:

**Present:**

Mr. P. Sharp (Chairman)

Mr. M. Roberts

Mrs. J. Herbert

Mr. A. Foster

Mr. K. Pickering

Mr. J. Vernon

Mr. C. Forshaw

Mr. B. Lyon

Mr. T. Davies-Moss

**In Attendance:**

Flt.Lt. J. Jones (RAF Shawbury).

Parish Clerk.

**24/31 Apologies:**

Apologies were received from Councillor Mr. A. Brown.

**24/32 Disclosure of Personal or Prejudicial Interests.**

No interests were declared.

**24/33 Co- option of New Member:**

The Chairman introduced and welcomed Mr. Tim Davies-Moss, who had applied to become a Co-opted Councillor and then proposed that his membership be confirmed. This was seconded by the Vice Chairman and unanimously approved.

**24/34 Minutes of Meeting held on May 14<sup>th</sup>. at 7.30pm.**

The minutes of the meeting having been circulated were approved and signed by the Chairman as a true record.

**24/35 Matters Arising.**(a) Allotment (24/04(a)).

Councillor J. Vernon confirmed that the shed had been delivered and erected and congratulated the team who had carried out the work. He agreed to take responsibility for the shed and the keys and to liaise with Council Members who needed to store Council equipment there.

The Clerk confirmed that the Insurance Company would be advised of the purchase and use of the shed. It was agreed that no rent for the allotment would be charged in the current year.

(b) Playing Field Fencing (24/04(b)).

The Diocese and Shropshire Planning Department had both agreed to the plan to erect the new fencing which had been widely publicised and an official order had been placed with Ray Parry Playgrounds Ltd. He had accepted the contract and suggested carrying out the work after the schools re-opened in September. This was approved and action would be taken to prevent access to the field if any of the current posts needed to be replaced.

(c) Council Vacancy (24/04(d))

It was noted that there was still one vacancy to be filled by co-option although two people had made enquiries but had not proceeded with an application. The resignation of Councillor Lyon meant that there would be a further vacancy after the legal process was enacted. The Chairman asked Members to encourage local residents to consider making an application as a vibrant Council was needed.

**24/36 Minutes of the Annual Parish Meeting.**

The minutes of the meeting having been circulated were approved and signed by the Chairman as a true record.

**24/37 Correspondence.**

Members considered the attached list of correspondence received by the Clerk since the last meeting and forwarded to Members, noting that where necessary appropriate actions had or were being taken and responses made.

**24/38 Shawbury Forest Plan.**

The Chairman indicated support for the plan which had been forwarded by the West of England Planning Team and hoped that Shropshire Council would be supportive by ensuring that the public footpaths through the woodland were well maintained.

**24/39 Accounts for Payment and Financial Statement.**(a) Payment of the following accounts was approved:

Mr. J. Wilson	Salary (May)	£715.17
Inland Revenue	PAYE & NI (May)	£197.56
Mr. J. Wilson	Expenses (April)	£71.77
Mr. M. Varndell	Litter collection and disposal (June)	£450.00
Mr. R. Bailey	Floral Gateways (Seed and Fertiliser)	£8.99
Mr. M. Sheehy	Internal Audit (2023- 2024)	£410.00

(b) The financial statement was tabled and approved.**24/40 Audit Documents:**

Members noted the detailed report from the Internal Auditor which had already been sent to them and approved the Audit Accounting Statement.

The internal audit was now complete and the documents would be sent to the External Auditors based in London. Notices would be placed on the web site and locally, advising residents that they could make an application to the Clerk for a copy of the report on payment of a £5.00 fee.

**24/41 Exchange of Information.**(a) Items for inclusion on the next Agenda.

The appointment of a representative to attend the Helicopter Noise Liaison Committee'

**(b) Urgent issues regarding the following:****(i) Highways:**

Still awaiting confirmation of the dates for re-surfacing the section of the A53 through the village.

**(ii) Streetlights:**

No issues raised.

**(iii) Other:**

The Chairman proposed that the salary paid to Mr. Varndell for the collection and disposal of litter and the hourly rate paid to Mr. Tait for EMG work should be increased to take account of inflation and this was unanimously approved by Members.

**24/42 Reports from:****(a) Police:****Incidents recorded in April:**

Shoplifting – 5 (A53).

Violence/Sexual Offences – 2 (Glebelands – 1: Mytton Lane -1).

Public Order -1 (Church Close).

Burglary – 1 (Pinewood Road).

**(b) RAF Shawbury:**

Flt/Lt. Jones reported that the development programme was progressing well; Night Flying would continue until 18<sup>th</sup>. July; Families Day was being held on 22<sup>nd</sup>. August and the Annual Reception on 26<sup>th</sup>. September.

Members raised concern about the removal of the hedge alongside the Wem Road which had taken place during the bird nesting season and he agreed to discuss this with the relevant people.

**(c) Shropshire Council:**

No report tabled.

**24/43 Planning Applications:****A. The following applications had been received and were considered:**

1. Heal Farms, Butlers Bank – change of use of former office to specialist affordable housing for agricultural worker (24/01902/FUL - re-submission). *Application supported.*
2. Land East of Wytheford House Farm, Shawbury – Erection of a free range egg unit with associated control room, feed bins, heat exchanger, dirty water tank, hard standing and landscaping. (24/01544/EIA). *Members did not object to the application but raised continued concerns regarding vehicles accessing and exiting the site which called for the erection of suitable warning signs.*
3. Former Methodist Chapel and Sunday School, Moreton Mill – Conversion of Chapel and Sunday School into a dwelling with an annexe and detached garage (24/02078/FUL). *Application supported.*

**B. The following application had been approved:**

The Smithy, Wytheford, Shawbury – Erection of a single story extension following the demolition of the existing one (24/01293/FUL).

**C. The following application had been refused:**

15, Park Avenue, Shawbury – erection of two dwellings and renovation of existing property (24/00990/OUT).

**24/44 Committee and Other Reports.****SALC Executive Committee:**

The Vice Chairman had attended the meeting and the minutes had already been forwarded to Members. No issues were raised.

**24/45 Press Matters.**

Clerk to forward a report to the Parish Newsletter and the local Facebook page.

**24/46 Date of Next Council Meeting:**

Tuesday July 23<sup>rd</sup>. 2024 at 7.00pm.in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed:** \_\_\_\_\_ **(Chairman)**      **Date:** \_\_\_\_\_ **Details**

Details of correspondence received since the May meeting.

Gail Power – Local Plan Consultation.

Russ Currie – Thank you response.

Claire Crackett – King’s Award for Voluntary Service.

Shropshire Council – Closure of Church Street May 30<sup>th</sup> -31<sup>st</sup> (Road lining).

Dianne Dorrell – Free Course – Make your Community sustainable.

Cllr. A. Foster – Flying the D-Day Flag.

Tracie Howells – Fun Day now being held on July 20<sup>th</sup>.

Ron Bailey – Safety of Lithium batteries.

Laura Howells – Public Space Protection Order – dog restraints.

ALC Education Trust Governance – vacancies.

Dianne Dorrell – Press release from Shrewsbury and Telford Hospital Trust.

Michael Watney – Fence approval from the Diocese.

Shropshire Council – Fence approval from planning department.

Gail Power – The Shropshire Local Plan – consultation.

West England Planning – Forest Plan Consultation.

Ray Parry Playgrounds Ltd. – Acceptance of the contract for field fencing.

Shropshire Council – Lezley’s Leader Up-date.

John Campion – PCC Newsletter.

Jamie Robinson – North Shropshire Safer Neighbourhood Scheme.

Shropshire Council – Election Information.